



Board of Directors September 6th, 2017

6:00 pm

Minutes

Present: Jeff French, Phil Lockwood, Paula Wehde, John Tansey, Nancy Silliman

Review of Minutes: Minutes accepted

President's Report: Dave Taft, not present

Director's Report: Paula Wehde

1. Covered all of the Concerts on the Common
2. Have sufficient help to cover the meetings.
3. Filmed West Windsor Meetings regularly
4. Act 46 covered and shared with town of west Windsor
5. Two very popular programs at American Precision Museum
6. Will continue Lucy Mackenzie show in September
7. Trinity food shelf & faith/finances in studio shoot
8. Around Windsor, area churches
9. Met with new school pathways coordinator

Nancy Silliman motioned to accept the Director's report Jeff French seconded and the motion passed.

Financial Report: John Tansey

1. Accounts remain healthy at this time, capital purchases to be made soon.
2. Revenues continue on target, as Paula keeps a tight rein on expense purchases

Phil Lockwood motioned to accept the Financial Report as presented, John Tansey seconded and the motion was passed.

Old Business: Board Members

1. Contract renewal with Comcast update.
2. Laptop purchase to be made soon

New Business: Board Members

1. Consider training a fill in person in the event of Director's unforeseen absence.
2. Manual with operating procedures to be discussed
3. Passwords to be listed
4. Looking for new insurance carrier through Paul Kendall
5. Mobile hot spot discussion

Adjournment: 7:00 pm

Phil Lockwood motioned to adjourn the meeting, John Tansey seconded and the meeting was adjourned.

The next regularly scheduled meeting of the Board of Directors is Wednesday, November 1st at 6 pm in the Resource Center.

Submitted by:

Paula Wehde